

## UC San Diego Information Security and Privacy Council (ISPC) Charter

This Council is established pursuant to the [2013 UC Privacy and Information Security Steering Committee Report to the President](#) to address privacy risks.

**Problem Statement:** The 2013 Report defined autonomy, information privacy, and information security and highlighted the challenges large universities face related to privacy.

- Privacy consists of two concepts:
  - The ability of individuals to conduct activities without concern of or actual observation.
  - Appropriate and transparent use, dissemination, and protection of information about individuals (and the attendant ability of individuals to control or make informed decisions about their personal data).
- Information security is the protection of information resources from unauthorized access that compromises their confidentiality, integrity, and availability.

Privacy is fundamentally about autonomy over oneself. It covers the concepts of bodily, territorial, communications, and data privacy. It is also integral for the free exercise of academic and intellectual inquiry and the well-being of the Campus community and culture. Privacy is a cornerstone of social movements and democracies. However, protecting privacy is challenging for many reasons. The privacy and security landscape is rapidly changing, and most individuals lack sufficient information to fully understand the privacy implications of this new landscape. New services, initiatives, and programs will impact privacy in unexpected ways, such as the ever-increasing ability to create a more comprehensive and invasive view of an individual's activities, preferences, and thoughts. The "consumerization" of technology drives expectations of "anytime, anywhere" access to course materials, professors, bank accounts, medical test results, and personal files. The curation of "big data" and the results of analytics and profiling introduce a new class of "information" requiring privacy considerations for the data subjects whose information can easily be used to monitor, influence, or manipulate them. Interdisciplinary inquiry using data from student records, wearables, online behavior, medical records, social networks, and language drive innovation in precision medicine, population health, and economics, but they also present ever-increasing ethical concerns about surveillance, loss of control, self-censorship, manipulation, and micro-targeting. Meanwhile, governments are rapidly enacting privacy legislation to protect the handling of individuals' data. A thoughtful and balanced approach to privacy is crucial for an organization to address risks effectively, consistently, and with agility, especially at a large university at the forefront of research and innovation. A thoughtful and balanced approach is also crucial for the ethical treatment of individuals.

**Purpose and Charge:** The UC San Diego Information Security and Privacy Council (ISPC) advises the Executive Vice Chancellor (EVC) and the Chief Ethics and Compliance Officer (CECO), through the UC San Diego Compliance, Audit, Risk, and Ethics Committee (CARE), on privacy matters, information security, and risk. ISPC will:

1. Provide thought leadership, set the strategic direction, and articulate institutional principles and positions to guide people-focused, risk-based decisions, operational policy development, and management actions; serve as UC San Diego's chief endorsement body for these principles and policies;
2. Balance the needs of UC San Diego's many values and obligations, such as innovation, openness, freedom of inquiry, ethical behavior, transparency, accessibility, operational effectiveness, and administrative and legal requirements in the evaluative and ameliorative process;
3. Identify risks to the institution and to individuals and recommend privacy and information security strategy to address laws, regulations, policies, threats, gaps, and incident trends investigated by the Computer Incident Response Team (CIRT);
4. Advise and guide the Campus and Health Sciences' Privacy Officers/Directors and Information Security Officers on privacy readiness efforts to ensure personal data of individuals are processed legally, ethically, transparently, and consistently with a focus on preparing UC San Diego for a long-term, sustainable, effective privacy program;
5. Champion privacy values, principles, and balancing process; communicate privacy and security information to UC San Diego constituents;
6. Oversee the work of smaller working groups addressing specific issues; review proposed standards, guidelines, and policies; and
7. Provide periodic reports on progress of prior activities to the EVC and CECO and to the CARE committee and executive leadership, as appropriate

### **Members**

The Council's membership criteria are intended to encourage diverse viewpoints and expertise to provide an effective venue for institutional deliberations. The ISPC is organized in structure and process to reflect the importance of UC San Diego's shared governance. It will maintain faculty and administration members, plus one graduate and one undergraduate student representative. Faculty appointments on the committee should have knowledge and understanding of social, cultural, technical, or management aspects of privacy or data protection (regardless of underlying discipline). Administrative appointments should have direct involvement with institutional management of privacy or data protection matters. The EVC and CECO shall designate the chair or co-chairs.

#### Membership

- Up to 3 faculty members, as recommended by Academic Senate Committee on Committees (staggered 3 year terms)
- Chief Privacy Officer, Campus (chair)
- Chief Compliance and Privacy Officer, UCSD Health
- CISO, UCSD Health
- CISO, Campus

- VC Equity, Diversity, and Inclusion (or delegate)
- VC Student Affairs (or delegate)
- AVC Enrollment Management
- AVC Research Affairs
- AVC Resource Management & Planning
- AVC Advancement Services
- AVC Marine Sciences
- Assistant Dean, School of Medicine
- Chief Campus HR Officer
- Chief Health HR Officer
- Chief Procurement Officer
- Policy & Records Administration Director
- Campus Counsel
- Director of Compliance
- 1 Undergraduate student (1 year term), as selected by the Associated Students
- 1 Graduate student (1 year term), as selected by the Graduate and Professional Student Association

#### Ad hoc Members

Based on the nature of the issue, initiative, program, impact, or law, additional other members of UC San Diego may be included. Ad hoc members may include the following individuals or representatives from the following areas (non-exhaustive list):

- Designee of the EVC
- University Registrar
- Institutional Research
- Colleges
- Export Control Office
- Undergraduate Education
- Graduate Education and Postdoctoral Affairs
- Government Relations
- Human Research Protection Program (HRPP)
- University Librarian
- Student Health and Well-Being
- Audit and Management Advisory Services Director
- Campus Police
- Halicioğlu Data Science Institute
- Institute for Practical Ethics

#### ***Meeting Schedules***

ISPC will meet at least quarterly and as needed otherwise.